Complete list of Keyboard Shortcuts

Here's a list of default keyboard shortcuts.

Align Bottom B Aligns selected objects to the bottom

Align Centers Horizontally E Horizontally aligns the centers of the selected objects

Align Centers Vertically C Vertically aligns the centers of the selected objects

Align Left L Aligns selected objects to the left
Align Right R Aligns selected objects to the right

Align To Baseline Alt+F12 Aligns text to the baseline

Align Top T Aligns selected objects to the top

Artistic Media I Draws curves and applies Preset, Brush, Spray, Calligraphic or P

Back One Ctrl+PgDn Back One

Break Apart Ctrl+K Breaks apart the selected object Brightness/Contrast/Intensity Ctrl+B Brightness/Contrast/Intensity...

Bring up Property Bar and gives focus to the first visible item

Center to Page P Aligns the centers of the selected objects to page

Character Formatting Ctrl+T Character Formatting

Color Balance... Ctrl+Shift+B Color Balance

Combine Ctrl+L Combines the selected objects
Contour Ctrl+F9 Opens the Contour Docker Window

Convert Ctrl+F8 Converts artistic text to paragraph text or vice versa

Convert Outline To Object Ctrl+Shift+Q Converts an outline to an object

Convert To Curves Ctrl+Q Converts the selected object to a curve

Copy
Ctrl+C
Copies the selection and places it on the Clipboard
Copy
Ctrl+Insert
Copies the selection and places it on the Clipboard
Cut
Ctrl+X
Cuts the selection and places it on the Clipboard
Cut
Shift+Delete
Cuts the selection and places it on the Clipboard

Delete Delete Deletes the selected object(s)

Distribute Bottom Shift+B Distributes selected objects to the bottom

Distribute Centers Horizontally

Shift+E

Horizontally Distributes the centers of the selected objects

Distribute Centers Vertically

Shift+C

Vertically Distributes the centers of the selected objects

Distribute Left Shift+L Distributes selected objects to the left Shift+R Distributes selected objects to the right

Distribute Spacing Horizontally Shift+P Horizontally Distributes the space between the selected Vertically Distributes the space between the selected objects

Distribute Top Shift+T Distributes selected objects to the top

Duplicate Ctrl+D Duplicates the selected object(s) and offsets by a specified amount

Duplicate In Place + Duplicates the selected object(s) at their current location

Dynamic Guides Alt+Shift+D Shows or hides the Dynamic Guides (toggle)

Edit Text... Ctrl+Shift+T Opens the Edit Text dialog box

Ellipse F7 Draws ellipses and circles; double-clicking the tool opens the Too

Envelope Ctrl+F7 Opens the Envelope Docker Window

Eraser X Erases part of a graphic or splits an object into two closed paths

Exit Alt+F4 Exits CoreIDRAW and prompts to save the active drawing

Export... Ctrl+E Exports text or objects to another format
Font Size Decrease Ctrl+NUMPAD2 Decreases font size to previous point size
Font Size Increase Ctrl+NUMPAD8 Increases font size to next point size

Font Size Next Combo Size Ctrl+NUMPAD6 Increase font size to next setting in Font Size List

Font Size Previous Combo Size Ctrl+NUMPAD4 Decrease font size to previous setting available in the Font Size L

Forward One Ctrl+PgUp Forward One

Fountain Fill... F11 Applies fountain fills to objects

Freehand F5 Draws lines and curves in Freehand mode Full-Screen Preview F9 Displays a full-screen preview of the drawing

Graph Paper D Draws a group of rectangles; double-clicking opens the Toolbox to

Graphic and Text Styles Ctrl+F5 Opens the Graphic and Text Styles Docker Window

Group Ctrl+G Groups the selected objects

Hand H Hand Tool

Horizontal Text C Ctrl+, Changes the text to horizontal direction

Hue/Saturation/Lightness... Ctrl+Shift+U Hue/Saturation/Lightness Import... Ctrl+I Imports text or objects

Insert Symbol Character Ctrl+F11 Opens the Insert Character Docker Window

Interactive Fill G Adds a fill to object(s); clicking and dragging on object(s) applies a

Lens Alt+F3 Opens the Lens Docker Window

Linear Alt+F2 Contains functions for assigning attributes to linear dimension line

Macro Editor... Alt+F11 Macro Editor...

Mesh Fill M Converts an object to a Mesh Fill object

Micro Nudge Down

Ctrl+DnArrow

Nudges the object downward by the Micro Nudge factor

Micro Nudge Left

Ctrl+LeftArrow

Nudges the object to the left by the Micro Nudge factor

Nudges the object to the right by the Micro Nudge factor

Micro Nudge Up

Ctrl+UpArrow

Nudges the object upward by the Micro Nudge factor

Navigator N Brings up the Navigator window allowing you to navigate to any o

NewCtrl+NCreates a new drawingNext PagePgDnGoes to the next page

Nudge DownDnArrowNudges the object downwardNudge LeftLeftArrowNudges the object to the leftNudge RightRightArrowNudges the object to the right

Nudge UpUpArrowNudges the object upwOpen...Ctrl+OOpens an existing drawing

Options... Ctrl+J Opens the dialog for setting CorelDRAW options

Outline Color... Shift+F12 Opens the Outline Color dialog box
Outline Pen... F12 Opens the Outline Pen dialog box

Pan DownAlt+DnArrowPan DownPan LeftAlt+LeftArrowPan LeftPan RightAlt+RightArrowPan RightPan UpAlt+UpArrowPan Up

Paste Ctrl+V Pastes the Clipboard contents into the drawing
Paste Shift+Insert Pastes the Clipboard contents into the drawing

Place Inside Container... Ctrl+1 Places selected object(s) into a PowerClip container object

Polygon Y Draws polygons

Position Alt+F7 Opens the Position Docker Window

Previous Page PgUp Goes to the previous page
Print... Ctrl+P Prints the active drawing

Properties Allows the properties of an object to be viewed and edited

Record Temporary Macro Ctrl+Shift+R Record Temporary Macro

Rectangle F6 Draws rectangles; double-clicking the tool creates a page frame

RedoCtrl+Shift+ZReverses the last Undo operationRefresh WindowCtrl+WRedraws the drawing windowRepeatCtrl+RRepeats the last operationRotateAlt+F8Opens the Rotate Docker Window

Run Temporary Macro Ctrl+Shift+P Run Temporary Macro

Save As... S Ctrl+Shift+ Saves the active drawing with a new name

Save... Ctrl+S Saves the active drawing Scale Alt+F9 Window Opens the Scale Docker

Select all Select all object of the active page

Shape F10 Edits the nodes of an object; double-clicking the tool selects all no

Size Alt+F10 Window Opens the Size Docker

Smart Drawing Tool options; Shift+drag backwards over lin

Snap to Grid Ctrl+Y Snaps objects to the grid (toggle)
Snap to Objects Alt+Z Snaps objects to other objects (toggle)

Spell Check... Ctrl+F12 Opens the Spell Checker; checks the spelling of the selected text

Spiral A Draws spirals; double-clicking opens the Toolbox tab of the Option

Step and Repeat... Ctrl+Shift+D Shows Step and Repeat docker

Stop Recording Ctrl+Shift+O Stop Recording

Super Nudge Down
Shift+DnArrow
Nudges the object downward by the Super Nudge factor
Super Nudge Left
Super Nudge Right
Shift+RightArrow
Super Nudge Up
Nudges the object to the left by the Super Nudge factor
Nudges the object to the right by the Super Nudge factor
Nudges the object upward by the Super Nudge factor

Symbol Manager Ctrl+F3 Symbol Manager Docker

Text F8 Adds text; click on the page to add Artistic Text; click and drag to

To Back Of Layer
To Back Of Page
Ctrl+End
To Back Of Page
To Front Of Layer
Shift+PgUp
To Front Of Page
Ctrl+Home
To Front Of Page

Toggle Pick State Ctrl+Space Toggles between the current tool and the Pick tool Toggle View Shift+F9 Toggles between the last two used view qualities

Undo Ctrl+Z Reverses the last operation
Undo Alt+Backspace Reverses the last operation

Ungroup Ctrl+U Ungroups the selected objects or group of objects

Uniform Fill... Shift+F11 Applies uniform color fills to objects

Use bullets Ctrl+M Show/Hide Bullet

Vertical Text Ctrl+. Changes the text to vertical

View Manager Ctrl+F2 Opens the View Manager Docker Window

What's This? Shift+F1 What's This? Help

Zoom Z Zoom Tool

Zoom One-Shot F2

Zoom Out F3 Zoom Out

Zoom To FitF4Zoom To All ObjectsZoom To PageShift+F4Zoom To Page

Zoom To Selection Shift+F2